



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 03-08-2017**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: March 1, 2017

SUBJECT: JEFFERSON COUNTY Meetings – Week of March 6, 2017

March 6, 2017 Monday	Parks Committee	9:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
March 7, 2017 Tuesday	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Human Services 1541 Annex Rd, Jefferson
	Sheriff's Civil Service Commission	5:00 p.m.	Sheriff's Office 411 S. Center Ave, Jefferson
March 8, 2017 Wednesday	Sheriff's Civil Service Commission	5:00 p.m.	Sheriff's Office 411 S. Center Ave, Jefferson
March 9, 2017 Thursday	*Finance Committee (Agenda Revised)	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
March 10, 2017 Friday	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	*WI River Rail Transit Commission (Agenda Revised)	10:00 a.m.	Dane County Hwy Garage 2302 Fish Hatchery Rd, Madison
March 11, 2017 Saturday	No Scheduled County Meetings		
March 12, 2017 Sunday	No Scheduled County Meetings		

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Date: Monday, March 6, 2017

Time: 9:30 a.m.

Committee members: Foelker, Matt
Kelly, Mike
Nass, Steve

Payne, Laura
Tietz, Augie

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee minutes for February 6, 2017
6. Communications
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Altpeter Park – Town Supervisor, Randall Burdick
9. Discussion and Possible Action on the installation of a controlled dusk to dawn gate at Carnes East and ownership of Jones Lane as it pertains to the Town of Jefferson
10. Discussion and Possible Action on entering into a Lease with the WIDNR for Management of the Palmyra Environmental Learning Center
11. Discussion and Possible Action on Garman Sign Planning and Purchase for the Garman Nature Preserve
12. Discussion and Possible Action on Flood Mitigation Properties
13. Discussion and Possible Action on Historic Sites Preservation Council
14. Discussion on Canoecopia
15. Discussion on the Interurban Trail Project
16. Discussion on Event Planning for the Grand Opening of the Rock River Trail
17. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
18. Review of Financial Statements (December 2016) and Department Update – Parks Department
19. Adjourn

Next scheduled meetings: April 3, 2017
May 1, 2017
June 5, 2017

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



**ADRC Advisory Committee Agenda
Jefferson County Human Services Department**

1541 Annex Road, Jefferson, WI 53549
Health/Human Services Conference Room

Date: Tuesday, March 7, 2017

Time: 1:00 p.m.

Committee Members: Earlene Ronk, Chair; Carol Battenberg, Ellen Haines, Dan Krause, Russell Kutz, Marcia Bare, Carolyn Niebler & Connie Stengel, Ellen Sawyers

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from 2/7/2017
6. Communication
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Advocacy Updates
9. Discuss ADRC Report, Dominic Wondolkowski – ADRC Supervisor
10. Discuss Senior Dining Program – Leigh Fritter, Nutrition Program Supervisor
11. Discuss and review Terms of Committee Member Appointments
12. Discuss and review 2016 Aging Unit Self Assessment Plan
13. Discuss and review 85.21 Annual Financial Report for 2016
14. Discuss AFCSP 2016 Annual Review
15. Review 2017 ADRC Annual Update
16. Discuss possible agenda items
17. Adjourn

Next scheduled meetings: April 4, 2017
 May 2, 2017
 June 6, 2017

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Office of the Sheriff – Jefferson County



411 S. Center Avenue
Jefferson, Wisconsin 53549-1703

Paul S. Milbrath, Sheriff

Jeffrey Parker, Chief Deputy

Paul Wallace ★
Administrative Captain

Jerry Haferman ★
Patrol Captain

Duane Scott
Jail Captain

SHERIFF'S CIVIL SERVICE COMMISSION AGENDA

JEFFERSON COUNTY SHERIFF'S OFFICE CONFERENCE ROOM

5:00 P.M.

411 S. CENTER AVENUE, JEFFERSON, WI 53549

CHRISTINE SPANGLER, WILLIAM GAUGERT, ROD LAUDENSLAGER, KEVIN PURCELL, LEE LEVERTON

Tuesday, March 7, 2017

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of agenda
5. Public Comment - Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Closed session pursuant Wisconsin State Statute 19.85 (1)(c) regarding considering employment or promotion of public employees.

5:00 p.m. - 5:15 p.m. - Briefing on Candidates

5:15 p.m. - 6:00 p.m. - Candidate

6:00 p.m. - 6:45 p.m. - Candidate

6:45 p.m. - 7:30 p.m. - Candidate

7:30 p.m. - 8:15 p.m. - Candidate

8:15 p.m. - 8:45 p.m. - Scoring of candidates

7. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made

Business 920.674.7310 ★ Patrol 920.674.7360 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336
Toll Free: Jefferson County 1.800.675.7310

Office of the Sheriff – Jefferson County



411 S. Center Avenue
Jefferson, Wisconsin 53549-1703

Paul S. Milbrath, Sheriff

Jeffrey Parker, Chief Deputy

Paul Wallace ★
Administrative Captain

Jerry Haferman ★
Patrol Captain

Duane Scott
Jail Captain

SHERIFF'S CIVIL SERVICE COMMISSION AGENDA

JEFFERSON COUNTY SHERIFF'S OFFICE CONFERENCE ROOM

5:00 P.M.

411 S. CENTER AVENUE, JEFFERSON, WI 53549

CHRISTINE SPANGLER, WILLIAM GAUGERT, ROD LAUDENSLAGER, KEVIN PURCELL, LEE LEVERTON

Wednesday, March 8, 2017

8. Call to order
9. Roll call
10. Certification of compliance with open meetings law
11. Approval of agenda
12. Public Comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time.
13. Closed session pursuant Wisconsin State Statute 19.85 (1)(c) regarding considering employment or promotion of public employees.

5:00 p.m. – 5:15 p.m. – Briefing on Candidates

5:15 p.m. – 6:00 p.m. – Candidate

6:00 p.m. – 6:45 p.m. – Candidate

6:45 p.m. – 7:30 p.m. – Candidate

7:30 p.m. – 8:15 p.m. – Candidate

8:15 p.m. – 8:45 p.m. – Scoring of candidates

14. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

Business 920.674.7310 ★ Patrol 920.674.7360 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336
Toll Free: Jefferson County 1.800.675.7310

Finance Committee Agenda
***REVISED 03-08-2017**
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson, WI 53549

Date: Thursday, March 9, 2017

Time: 8:30 a.m.

Committee members:	Jones, Richard (Chair)	Kutz, Russell (Secretary)
	Rinard, Amy	Jaekel, George
	Hanneman, Jennifer (Vice Chair)	

Note-these are estimated times for agenda items

1. Call to order (8:30 a.m.)
2. Roll call (establish a quorum) (8:30 a.m.)
3. Certification of compliance with the Open Meetings Law (8:30 a.m.)
4. Approval of the agenda (8:30 a.m.)
5. Approval of Finance Committee minutes for February 9, 2017. (8:30 a.m.)
6. Communication (8:35 a.m.)
7. Public comment (Members of the public who wish to address the Committee must register their request at this time)
8. Discussion and possible action on contingency transfer for the Waterloo Tower for the Sheriff Department (8:35 a.m.)
9. ***Discussion and possible action on Resolution authorizing the transfer of capital funds of \$85,000 in the Human Services Department budget from replacement of roofing to upgrade and replacement of alarm system and the authorization to issue an RFP for the project**
10. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties (8:55 a.m.)
11. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties.
12. Reconvene in open session (9:15 a.m.)
13. Discussion and possible action on foreclosing on tax delinquent properties (9:15 a.m.)
14. Discussion and possible action on amending Resolution No. 2005-72 regarding settling with municipalities for unpaid special assessments or special charges not to exceed a total of \$10,000 per tax parcel (9:25 a.m.)
15. Discussion and possible action on recommendation to the County Board regarding department surplus (deficit) activity for 2016 and related budget amendments for 2016. (9:25 a.m.)
16. Discussion and possible action on recommendation to the County Board regarding 2016 non-lapsing departmental request amending the 2017 budget. (9:35 a.m.)
17. Discussion of funding for projects related to the new Highway Facilities and sale of old Highway Facilities (9:45 a.m.)
18. Review and discussion on the 2018 budget calendar (9:50 a.m.)
19. Update on the ERP (Enterprise Resource Planning) system (9:55 a.m.)
20. Update on contingency fund balance (10:00 a.m.)
21. Set future meeting schedule, next meeting date, and possible agenda items (10:00 a.m.)
22. Payment of invoices (10:00 a.m.)
23. Adjourn (10:30 a.m.)

Next scheduled meetings:

Thursday, April 13, 2017 Regular Meeting
Thursday, May 11, 2017 Regular Meeting
Thursday, June 8, 2017 Regular Meeting
Thursday, July 13, 2017 Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON FRIDAY, MARCH 10, 2017

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Discussion and Possible Decision on a Modification of CU1889-16 for Emmanuel Valadez to Allow a 70' by 120' Storage Structure in the Town of Cold Spring on PIN 004-0515-1921-001 at N1274 County Road N
8. Discussion and Possible Site Inspection for Scott Nelson, Town of Lake Mills at N5526 State Road 134, on PIN 018-0713-3023-023
9. Site Inspections for Petitions to be Presented in Public Hearing on March 16, 2017:

CONDITIONAL USE PERMIT APPLICATIONS

CU1913-17 – Oconomowoc Area School District/Joint School District No. 3: Conditional use to bring into conformance an existing school at **N8425 North Street**, and allow its expansion in accordance with Sec. 11.04(f)1, Conditional Uses b of the Jefferson County Zoning Ordinance. The site is on PIN 012-0816-2111-000 (14.64 Acres) in the Town of Ixonia in a Residential R-1 zone.

CU1914-17 – Ruth Poyer Trust: Allow up to five truck boxes for storage in an A-1, Agricultural zone at **W5812 County Road M**, in accordance with Sec. 11.04(f)6, Conditional Uses k of the Jefferson County Zoning Ordinance. The site is on PIN 016-0514-1041-000 (42.05 Acres) in the Town of Koshkonong.

FROM A-T, AGRICULTURAL TRANSITION TO R-2, RESIDENTIAL

R3958A-17 – Jeffrey & Deborah Lemke: Rezone all of PIN 016-0513-2511-000 (27.404 Acres) to allow for new residential construction along **Koshkonong Mounds Road** in the Town of Koshkonong in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

10. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin
53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website

www.wrrtc.org

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, March 10, 2017 Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Troy Maggied, WRRTC Administrator

Amended Agenda

Wisconsin River Rail Transit Commission

Meeting Friday, March 10th, 2017 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

WRRTC's Schedule of Meetings:

2017
January 6
February 10
March 10
April 7
May 5
June 9
July 7
August 4
September 8
October 6
November 10
December 8

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

*Thank you for your interest and
assistance.*

To learn more about WRRTC, please visit our website at www.wrrtc.org

Wisconsin River Rail Transit Commission

Meeting - Friday, March 10th, 2017 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated | Action Items

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Troy Maggied
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Maggied
4. Action Item. **Approval of Agenda** – Prepared by Maggied
5. Action Item. **Approval of draft February 2017 Meeting Minutes**– Prepared by Maggied
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

5 minutes estimated | Update and Action Item

8. **WRRTC Financial Report** – Jim Matzinger, Accountant
 - Treasurer's Report for February and Payment of Bills

20 minutes estimated | Discussion and Possible Action

9. **Discussion and Possible Action on Amending 2017 and 2018 WRRTC Budget** – Jim Matzinger, WRRTC Accountant

10 minutes estimated | Discussion & Update

10. **Discussion and Possible Action on 2016 WRRTC audit engagement letter** – Alan Sweeney, WRRTC Chair

5 minutes estimated | Update

11. **Wisconsin & Southern Railroad's Report on Operations** – WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Other Continuing Issues/ Topics
 - Update on Business Development

5 minutes estimated | Update

12. **WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT

5 minutes estimated | Update

13. **WRRTC Correspondence/Communications and Administrator's Report** – Troy Maggied, Admin.

5 minutes estimated | Discussion & Possible Action

14. **Discussion and Possible Action to approve contract to D.L. Anderson for installation of warning buoy systems at the Sauk Bridge, A-428** – Alan Sweeney, Chair

20 minutes estimated | Discussion & Possible Action

15. **Discussion and Possible Action for scope of work and application for FRPP funding for stabilization of bridge A-428, and rails to trails conversion north of MP 7.97** – Alan Sweeney, Chair

16. Action Item. **Adjournment**